

Welcome to Lynnikka Draper Therapy

Cancellation Policy

Making an appointment means a certain day and time each week will be held for your session. Unless otherwise discussed, we will meet at that time slot every week. Therefore, it is necessary to have a system for cancellation and rescheduling appointments. I require 48 cancellation notice if you will be unable to attend a session. You are responsible for the full-fee for the scheduled session when an appointment is missed or not cancelled within the appropriate amount of time. In accordance with office policy, you will automatically be charged. By request, a receipt will be provided.

It is important to note that insurance companies will not reimburse for cancelled or missed appoints whether in or out of network. Therefore, be aware that when proper cancellation notice is not provided, for in-network insurance you are responsible for the full fee (not just to co-pay) and for out of network you will not be reimbursed.

As e-mails may be delayed or not go through, please be sure to confirm any e-mail cancellations should you not hear back from me.

I, _____, agree that I am responsible for the full session fee charges (\$ 150.00) for late cancellation (less than 48 hours notice) and for missed appointments. I understand that it is my responsibility to confirm my appointment time at the time the appointment is made and/or before my appointment to avoid charges.

Print Name

Signature

Date